

**Montgomery County Road Runners Club  
Minutes of Board of Directors Meeting  
Meeting of August 5, 2010**

*Called to order: 7:12 pm*

Present: Jean Arthur (President), Mical Honigfort (Vice President), Susan Debad (Treasurer), Ken Earley (Secretary), Karen Craney (Member at Large), Jim Farkas (Member at Large), John Sissala (Member at Large), Ashley Zuraf (Member at Large), George Tarrico

Minutes Prepared By: Ken Earley, Secretary

- 1. Review Agenda, assign timekeeper** – Ashley volunteered to keep time.
- 2. Business involving guests**
  - a) George Tarrico, Race Committee
    - i. We need a race committee of about 5 people to help coordinate the schedule, etc. John will draft a description and work with George on refining it.
- 3. Club Administrator Report/RMS Report**
  - a) New members in July: 84, Total as of August 5: 3,985
  - b) RMS clients are paid up.
  - c) Run Under the Lights is still being discussed, but the Volksmarchers will be there that night. This could present logistical difficulties.
- 4. Treasurer's Report**
  - a) The total cash in MCRRC accounts as of July 31, 2010 (not including Parks Half Marathon, Pike's Peek, and HYR accounts) was the following:

i. Checking (9223)	\$ 53,585.77
ii. Checking (2783)	\$ 38,524.20
iii. Savings (6828)	\$ 17,251.99
iv. Legg Mason	\$ 69,875.95
v. NASA-FCU Clubhouse CD	\$ 10,000.00
vi. Total Bank Accounts	\$ 189,237.91
  - b) **Parks Half Marathon** Bank Accounts (as of July 31, 2010)

i. Checking	\$ 34,585.25
ii. Checking (NASA-FCU)	\$ 8,190.00
iii. Savings	\$ 1,914.26
iv. Total Bank Accounts	\$ 44,689.51
  - c) **Pike's Peek** Bank Account (as of March 31)

i. Checking	\$ 28,184.89
ii. Total Bank Accounts	\$ 28,184.89
  - d) **HYR** Bank Account (as of March 31, 2010)

i. Checking	\$ 5,119.25
ii. Savings	\$ 383.17
iii. Total Bank Accounts	\$ 5,502.42
  - e) Significant income:

i. RMS	\$ 3,524.50
ii. Membership Dues	\$ 5,430.00
iii. Training Programs	\$ 10,508.52
  - f) Significant expenses:

i. Volunteer Picnic	\$ 2,434.00
ii. Payroll	\$ 1,530.27
iii. HS Runner Award	\$ 1,000.00

**Motion** to accept Treasurer's Report: Ken so moved, Jim seconded. Carried unanimously.

## 5. New Business

- a) RRCA and Weight Watchers 5k Walk
  - i. John reports that Weight Watchers has invited us to participate in this event. This would be the first weekend in June. Eve Mills has offered to be race director.
  - ii. John will communicate to Eve that the Board is interested in this and would like more information.
- b) Committee Reporting
  - i. The Vice President will track committee reporting.
  - ii. In January or February we will have wrap-ups to see where all committees are, what has been done or is planned, and prepare for transition if there are new members for the next year.
- c) Committee updates and planning
  - i. Finance – Susan reported the creation of the Finance Committee, and presented the purpose and responsibilities.
    - The purpose of the finance committee is to provide oversight and guidance for MCRRC in financial matters.
  - ii. Volunteers – Karen reports the committee has met twice and has had good communication.
    - The volunteer survey was written and launched. While the initial response was encouraging, participation has slowed. Coaches are encouraged to contact their training programs to remind them about the survey.
    - They are sorting issues and will develop plans to address them.
  - iii. Technology – John reports that:
    - RMS will be getting 3,000 new IPICO tags and two Netbooks.
    - The proper way to use timing mats has been determined.
    - The YMCA race will be using raceit.com for registration, and depending on how it works we might use them for more events.
  - iv. Communications – Ashley reports:
    - Work on the web site is moving along well.
    - The FaceBook fan page has over 200 members.
    - The Twitter account is up and running.
    - Karen Kincer has taken over *INS AND OUTS*, which will move from bi-weekly to a weekly release.
  - v. Program/Weekly Workout Oversight – Jim reports:
    - The committee proposes a winter half-marathon training program targeting the Frederick Half-Marathon in May. Beth Serepca will be head coach.

**Motion** to authorize the creation of the program. Jim moves, Karen seconds. Approved unanimously.
  - vi. Community Outreach – Mical reports:
    - The committee will be meeting on the youth track program.
    - A revised lending policy has been drafted.

## 6. Business Between Meetings

- a) Approved July minutes.
- b) Approved the purchase of 3, 000 IPICO tags and two Netbooks for RMS

## 7. Announcements

- a) Susie Kinnecome will be joining the Board in September.

## 8. Closure

- a) Review Motions:
  - i. The July minutes were approved unanimously (between meetings). Susan moved, Jean seconded.
  - ii. The purchase of 3,000 IPICO tags and two Netbooks for RMS was unanimously approved (between meetings). Susan moved, Ken seconded.
  - iii. The treasurer's report was approved unanimously. Ken moved, Jim seconded.

- iv. The winter half-marathon program is authorized unanimously. Jim moved, Karen seconded.
- b) Review Action Items:
  - i. None.
- c) Review Plans for Next Meeting
  - i. Next meeting is Thursday, September 2, 2010 at 6:30 pm at the Stella Werner Council Office Bldg, 5<sup>th</sup> Floor Conference Room, 100 Maryland Ave. Ashley volunteered to bring food.

*Meeting adjourned: 9:10 pm*

Respectfully submitted,

A handwritten signature in blue ink that reads "Kenneth P. Earley". The signature is written in a cursive style with a large initial 'K'.

Ken Earley